

# **The Corporation of the Town of Blind River Requires Canteen Attendant**

## **Seasonal Contract – Ice Rental Season**

**JOB TITLE:** CANTEEN ATTENDANT

**DEPARTMENT:** COMMUNITY SERVICES

**NUMBER OF POSITIONS:** Multiple

**JOB STATUS & DURATION:** Part-time

**STARTING SALARY:** Minimum wage

**LOCATION:** Millyard Canteen within the Blind River Community Arena.

**JOB TYPE:** Customer Service

**POSTING DATE:** July 17, 2025

**CLOSING DATE:** July 31, 2025

**AREA OF RESPONSIBILITY:**

This position offers a flexible schedule in a fast-paced, fun work environment. It is a great “first job” with no experience required. The ideal candidate will come willing to learn!

Reporting to the Lead Hand and the Director of Facilities & Community Services, this position is responsible for professionally preparing and serving refreshments while providing excellent customer service.

- Responsible for the preparation and serving of food and drinks
- Follow operating and food preparation standards
- Responsible for opening and closing procedures as scheduled
- Provide a high level of front-line customer service including greeting and engaging customers in product selection
- Clean equipment and keep concessions area safe and tidy
- Complete administrative duties in a timely manner (eg. verify float, opening and closing procedures)
- Check and replace stock and complete inventory counts
- Report all concerns, accidents and incidents to immediate supervisor for follow up and take appropriate action
- Utilize POS system to complete sales transactions and end of shift report
- Attend meetings/training as required
- Performs other duties as assigned

**OTHER SKILLS AND ASSETS:**

- Minimum 15 years of age
- Current Standard First Aid / CPR C is considered an asset
- Food Handler's Certification is considered an asset
- Previous customer service is an asset