

The Corporation of the Town of Blind River Requires Canteen Attendant

Seasonal Contract – Ice Rental Season

JOB TITLE: CANTEEN ATTENDANT

DEPARTMENT: COMMUNITY SERVICES

NUMBER OF POSITIONS: Multiple

JOB STATUS & DURATION: Part-time

STARTING SALARY: Minimum wage

LOCATION: Millyard Canteen within the Blind River Community Arena.

JOB TYPE: Customer Service

POSTING DATE: July 17, 2025

CLOSING DATE: July 31, 2025

AREA OF RESPONSIBILITY:

This position offers a flexible schedule in a fast-paced, fun work environment. It is a great “first job” with no experience required. The ideal candidate will come willing to learn!

Reporting to the Lead Hand and the Director of Facilities & Community Services, this position is responsible for professionally preparing and serving refreshments while providing excellent customer service.

- Responsible for the preparation and serving of food and drinks
- Follow operating and food preparation standards
- Responsible for opening and closing procedures as scheduled
- Provide a high level of front-line customer service including greeting and engaging customers in product selection
- Clean equipment and keep concessions area safe and tidy
- Complete administrative duties in a timely manner (eg. verify float, opening and closing procedures)
- Check and replace stock and complete inventory counts
- Report all concerns, accidents and incidents to immediate supervisor for follow up and take appropriate action
- Utilize POS system to complete sales transactions and end of shift report
- Attend meetings/training as required
- Performs other duties as assigned

OTHER SKILLS AND ASSETS:

- Minimum 15 years of age
- Current Standard First Aid / CPR C is considered an asset
- Food Handler’s Certification is considered an asset
- Previous customer service is an asset